

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

AUDIT, RISK AND SCRUTINY COMMITTEE - TUESDAY, 27 JUNE 2023

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Notification of Urgent Business</u>	<u>The Committee resolved:</u> There were no items of urgent business.		
2.1	<u>Determination of Exempt Business</u>	<u>The Committee resolved:</u> There were no items of exempt business.		
3.1	<u>Declarations of Interest or Transparency Statements</u>	<u>The Committee resolved:</u> There were no declarations of interest or transparency statements.		
4.1	<u>Requests for Deputation</u>	<u>The Committee resolved:</u> There were no deputation requests.		
5.1	<u>Minute of Previous Meeting of 11 May 2023</u>	<u>The Committee resolved:</u> to approve the minute as a correct record.	Governance	K Finch
6.1	<u>Committee Business Planner</u>	<u>The Committee resolved:</u> to note the content of the business planner.	Governance	K Finch
7.1	<u>Notice of Motion</u>	<u>The Committee resolved:</u> There were no notices of motion.		
8.1	<u>Referrals from Council, Committees or Subcommittees</u>	<u>The Committee resolved:</u> There were no referrals.		

	Item Title	Committee Decision	Services Required to take action	Officer to Action
9.1	<u>ALEO Assurance Hub - COM/23/180</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the level of assurance provided by each ALEO on governance arrangements, risk management and financial management;</p> <p>(ii) to note that the report incorporated Hub officers' initial levels of assurance of the governance arrangements, risk management and financial management of bp Aberdeen Hydrogen Energy Limited; and</p> <p>(iii) to note that the Assurance Hub officers and ALEO Service Leads would discuss any outstanding issues specified in the appendices and identified at the Audit, Risk and Scrutiny Committee with ALEO representatives, with a view to further improving the assessment ratings at the next Hub meeting.</p>	Governance	V Cuthbert
9.2	<u>Use of Investigatory Powers Q2 - COM/23/181</u>	<p><u>The Committee resolved:</u></p> <p>to note the covert surveillance activity.</p>	Governance	J Anderson V Johnstone
9.3	<u>Local Government Transparency Code - CUS/23/179</u>	<p><u>The Committee resolved:</u></p> <p>in terms of Standing Order 34.1, this matter was referred to the Council for consideration.</p>	Governance Customer Experience	M Orchard L McKenzie
9.4	<u>Scottish Public Services Ombudsman Decisions and Inspector of Cremations Complaint Decisions - CUS/23/177</u>	<p><u>The Committee resolved:</u></p> <p>to note the details of the report.</p>	Customer Experience	L McKenzie
9.5	<u>Internal Audit Progress Report - IA/23/006</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the progress of the Internal</p>	Internal Audit	J Dale

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		Audit Plan; and (ii) to note the progress that management had made with implementing recommendations agreed in Internal Audit reports.		
9.6	<u>Internal Audit Annual Report 2022-2023 - IA/23/007</u>	<u>The Committee resolved:</u> (i) to note the Annual Report for 2022/23; (ii) to note that the Chief Internal Auditor had confirmed the organisational independence of Internal Audit; (iii) to note that there had been no limitation to the scope of Internal Audit work during 2022/23; (iv) to note the outcome of Internal Audit's self-assessment against the requirements of the Public Sector Internal Audit Standards; and (v) to note the content of Internal Audit's Quality Assurance and Improvement Plan.	Internal Audit	J Dale

If you require any further information about this decision sheet, please contact Karen Finch, tel 01224 522723 or email kfinch@aberdeencity.gov.uk